

Department of Child Health Scholarship Oversight Committee

The Scholarship Oversight Committee is charged with overseeing and assessing the progress of the research projects undertaken by residents in the Department of Child Health to ensure they meet the requirements as set forth by the ACGME and the ABP. This committee will consist of the Associate Chair of Research for the Department of Child Health and 2-4 additional individuals designated by the Chairman of the Department of Child Health who represent at least 2 different divisions in the department.

This committee will:

1. Determine whether a specific activity is appropriate to meet the ABP guidelines for scholarly activity
2. Determine a course of preparation beyond the core fellowship curriculum to ensure successful completion of the project.
3. Evaluate the fellow's progress as related to scholarly activity.
4. Meet with fellow early in the training period and regularly thereafter (usually semi-annually)
5. Require the fellow to present/defend the project related to his/her scholarly activity.
6. Advise the program director on the fellow's progress and assess whether the fellow has satisfactorily met the guidelines associated with the requirement for active participation in scholarly activities.

Each fellow enrolled in a fellowship program is required to design and conduct a scholarly project in his/her subspecialty area with the guidance of the fellowship director and a designated mentor. The Scholarship Oversight committee is to evaluate the fellow's progress as related to scholarly activity. The scholarly activity will begin in the first year and continue for the entire period of training.

All fellows will be expected to engage in projects in which they develop hypotheses or in projects of substantive scholarly exploration and analysis that require critical thinking. Areas in which scholarly activity may be pursued include, but are not limited to: basic, clinical, or translational biomedicine; health services; quality improvement; bioethics; education; and public policy. Fellows must gather and analyze data, derive and defend conclusions, place conclusions in the context of what is known or not known about a specific area of inquiry, and present their work in oral and written form to their Scholarship Oversight Committee.

The Scholarship Oversight Committee in conjunction with the trainee, the mentor, and the program director will determine whether a specific activity is appropriate to meet the ABP guidelines for scholarly activities. In addition to biomedical research, examples of acceptable activities might include a critical meta-analysis of the literature, a systematic review of clinical practice with the scope and rigor of a Cochrane review, a critical

analysis of public policy relevant to the subspecialty, or a curriculum development project with an assessment component. These activities require active participation by the fellow and must be mentored. The mentor(s) will be responsible for providing the ongoing feedback essential to the trainee's development.

Involvement in scholarly activities must result in the generation of a specific written "work product," which may include:

1. A peer-reviewed publication in which a fellow played a substantial role
2. An in-depth manuscript describing a completed project
3. A thesis or dissertation written in connection with the pursuit of an advanced degree
4. An extramural grant application that has either been accepted or favorably reviewed
5. A progress report for projects of exceptional complexity, such as a multi-year clinical trial

Upon application for subspecialty certification, the ABP will require:

1. Verification from the training program director that the clinical and scholarly skills requirements have been met
2. Submission by the fellow to the ABP of a comprehensive document describing the scholarly activity that includes a description of the fellow's role in each aspect of the activity and how the scholarly activity relates to the trainee's own career development plan
3. Submission by the fellow to the ABP of the actual "work product" of the scholarly activity as described above
4. Signature of the fellow, program director, and members of the Scholarship Oversight Committee on the submitted documents described above